

Forward Plan

June - September 2013

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 1 May 2013



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Internal management; HR & industrial relations; strategic rail; fire control; Emergency Planning</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat</p>	<p>Adult Social Care</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Business & Customer Services</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's; Property</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Melinda Tilley</p>	<p>Education and Statutory Lead member for Children's Services</p>
<p><i>Cabinet Member for Community Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Registration service, library service, Coroner's service; adult learning; cultural services; tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor David Nimmo Smith</p>	<p>Strategic planning with Oxfordshire; minerals strategy; waste management; environment management; transport</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Finance</i> Councillor Arash Fatemian</p>	<p>Finance</p>
<p><i>Cabinet Member for Policy Co-ordination</i> Councillor Louise Chapman</p>	<p>Policy co-ordination; Fire & rescue; Trading Standards; equalities; localities; community cohesion</p>
<p><i>Cabinet Member for Public Health & the Voluntary Sector</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health and voluntary and community sector</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Appointments 2013/14

To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's executive functions.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: County Solicitor & Monitoring Officer

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2013/077

Delegated Powers of the Chief Executive - July 2013

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2013/028

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

Flood Risk Management Strategy

To seek members approval of the draft Flood Risk Management Strategy prior to formal public consultation.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: District and Key Stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435 Ref: 2013/079

NON-KEY DECISIONS

Corporate Plan Performance Report for the 4th Quarter 2012

Quarterly Performance Monitoring report.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Research & Major Programmes Manager Tel: (01865) 816384 Ref: 2013/004

Staffing Report - Quarter 1 - 2013

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280 Ref: 2013/053

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

Older People's Strategy

To seek endorsement of the joint strategy for older people – which sets the direction for meeting the needs of the county's older people.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: Online questionnaire on the Board's Public Involvement Network website.
Consultation from 30 November 2012 to 1 February 2013.

Report By: Director for Social & Community Services

Contact: Alan Sinclair, Lead Commissioner for Older People Tel: (01865) 323665 Ref: 2013/022

Adult Social Care Management System

To seek approval for the business case to go out for full procurement of a new adult social care management system in preference to the earlier Cabinet decision (June 2011) to upgrade our existing system.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: Yes - Category 3 - commercially sensitive - Annex

Consultations: N/A

Report By: Deputy Director - Adult Social Care

Contact: Lindsay Russell, ICT Business Services Manager Tel: (01865) 816239 Ref: 2013/057

Care Home Fees

To decide the way forward following consultation on the agreed proposals.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: Yes – Affects more than one division and expenditure > £500,000

Exempt Information: None

Consultations: Consultation with providers

Report By: Director for Social & Community Services

Contact: Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682 Ref: 2012/174

Joint Carers Strategy

To seek endorsement of the joint Carers Strategy which sets the direction for meeting the needs of the county's carers.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: Via the Public Involvement Network. Open 10 December 2012 until 1 February 2013. Results to be published by 1 June 2013

Report By: Director for Social & Community Services

Contact: Alan Sinclair, Lead Commissioner for Older People Tel: (01865) 323665 Ref: 2013/023

Contributions Policy

To seek approval for a revised charging policy for adult social care.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: Yes – Affects more than one division and expenditure > £500,000

Exempt Information: None

Consultations: Stakeholders via focus groups, E-consultation and targeted consultation with those directly affected.

Report By: Deputy Director - Adult Social Care

Contact: Sarah Fogden, Finance Business Partner (Adult Social Care) Tel: 07557 082613, Ben Threadgold, Strategy Manager Tel: (01865) 328219 Ref: 2013/037

NON-KEY DECISIONS

Older People's Pooled Budget Arrangements

To consider final approval of the new pooled budget arrangements with Oxfordshire Clinical Commissioning Group (OCCG) for the Older People's pooled budget.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Ben Threadgold, Strategy Manager Tel: (01865) 328219

Ref: 2013/038

CABINET MEMBER: BUSINESS & CUSTOMER SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

Future Direction of Oxfordshire Customer Services and School Facing Services

To report to Cabinet on the outcomes and recommendations following the review of existing services and delivery models.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: Yes - Category 3 - commercial sensitive information - Annex

Consultations: N/A

Report By: Deputy Director - Oxfordshire Customer Services

Contact: Andy Ball, Programme Manager Tel: (01865) 323221 Ref: 2013/080

CABINET MEMBER: COMMUNITY SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

KEY DECISIONS

NIL

NON-KEY DECISIONS

Closure of Five Acres Nursery School and Alteration of Lower Age Limit at Five Acres Primary School

If no objections received, final decision on whether to close Five Acres Nursery School as a separate establishment and for the Primary School to effectively take over the provision.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 24 June 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/041

Closure of John Hampden Nursery School and Alteration of Lower Age Limit at John Hampden Primary School

If no objections received, final decision on whether to close John Hampden Nursery School as a separate establishment and for the Primary School to effectively take over the provision.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 24 June 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/043

Expansion of Queensway Primary School, Banbury to 2 Form Entry

If no objections received, decision on whether to approve publication of a statutory notice in order to expand the school from September 2014 on a permanent basis.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 15 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation (Stage One)

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/047

Expansion of Watchfield Primary School to 2 Form Entry

If no objections received, decision on whether to proceed to publish a Statutory Notice.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 15 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One Public Consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/058

Alteration of Hill View Primary School's Lower Age Limit in Order to Establish Nursery Provision

If no objections received, final decision required on this proposal.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 15 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Early Years & Childcare Sufficiency & Access Manager Tel: (01865) 810617

Ref: 2013/060

Alteration of St Peter's CE (VA) Primary School (Cassington) Lower Age Limit in Order to Establish Nursery Provision

If no objections are received, final decision required on this proposal.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 15 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Early Years & Childcare Sufficiency & Access Manager Tel: (01865) 810617

Ref: 2013/062

Expansion of Queensway Primary School, Banbury to 2 Form Entry

If objections received, decision on whether to approve publication of a statutory notice in order to expand the school from September 2014 on a permanent basis.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation (Stage One)

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/046

Expansion of Watchfield Primary School to 2 Form Entry

If objections are received, decision on whether to proceed to publish a Statutory Notice.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One Public Consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/059

Alteration of Hill View Primary School's Lower Age Limit in Order to Establish Nursery Provision

If objections are received, final decision required on this proposal.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Early Years & Childcare Sufficiency & Access
Manager Tel: (01865) 810617

Ref: 2013/061

Alteration of St Peter's CE (VA) Primary School (Cassington) Lower Age Limit in Order to Establish Nursery Provision

If objections are received, final decision required on this proposal.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Early Years & Childcare Sufficiency & Access
Manager Tel: (01865) 810617 Ref: 2013/063

Expansion and Alteration of Lower Age Range for Bletchingdon Parochial CE Primary School

If no objections received, whether to support the Governing Body in its wish to publish a statutory notice on expansion and alteration of age range (linked to planned relocation of school within Bletchingdon village).

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2013/032

Expansion and Alteration of Lower Age Range for Bletchingdon Parochial CE Primary School

If objections received, whether to support the Governing Body in its wish to publish a statutory notice on expansion and alteration of age range (linked to planned relocation of school within Bletchingdon village).

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2013/033

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

West Oxfordshire Submission Draft Local Plan : Consultation Response

To agree the County Council's response to the West Oxfordshire Submission Draft Local Plan, prior to the District Council submitting the Plan to the Planning Inspectorate.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: Internal with other Directorates

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647 Ref: 2013/078

NON-KEY DECISIONS

Direct Construction of Infrastructure by Developers

To consider proposed guidance on the direct construction of infrastructure by Developers and seek approval to proceed on the development as outlined in the report.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: No

Exempt Information: Yes - Categories 3 & 5 - commercial sensitive information and legal issues - Annex

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647 Ref: 2013/018

Tree Management Policy - Refresh of Existing Policy to Reflect Changes in the Local Environment

To seek approval to the revised policy.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Growth & Infrastructure Scrutiny Committee

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435 Ref: 2013/020

Cotswolds AONB Management Plan 2013-2018

To formally endorse the Management Plan.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Victoria Fletcher, Historic & Natural Environment Team Leader Tel: (01865) 815420 Ref: 2013/075

Proposed Parking Restrictions, Mallards Way, Bicester

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/064

Proposed Zebra Crossing - Preston Road, Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/013

Proposed Amendments to Residents Parking Scheme - Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/017

Proposed Disabled Persons Parking Places - Various Sites in Oxford City and Cherwell

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/065

Proposed Zebra Crossing - Reading Road, Wallingford

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Ref: 2013/066

Proposed Zebra Crossing - Over Norton Road, Chipping Norton

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Ref: 2013/067

Consideration of Objections to Experimental Traffic Regulation Order - Parking in Shiplake

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Ref: 2013/068

Consideration of Objections to Experimental Traffic Regulation Order - Banned Turns on A40 Risinghurst

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/069

Proposed Parking Restrictions - Burford Road/Moor Avenue, Witney

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/070

Proposed Parking Restrictions - Various Locations, Kidlington and Gosford

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/071

Proposed Parking Restrictions - Limborough Road, Wantage

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No –

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Ref: 2013/072

Proposed Minor Changes to Divinity Road and Magdalen Road (North) CPZs

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Ref: 2013/073

London Road, Headington - Proposed Improvements and Bus Lane

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Ref: 2013/074

Proposed 40mph Speed Limit and Other Traffic Orders - B4100 Bicester Eco-Town

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/076

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

Provisional 2012/13 Revenue and Capital Outturn

To consider the 2012/13 outturn report and agree carry forwards and virements.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995 Ref: 2013/003

2013/14 Financial Monitoring & Business Strategy Delivery Report - May 2013

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2013/002

Treasury Management 2012/13 Outturn

To review Treasury Management activity in 2012/13 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Greg Ley, Financial Manager - Pension Fund Investments Tel: (01865) 323978

Ref: 2013/027

Service & Resource Planning Report for 2014/15 - 2017/18 - September 2013

To provide background and context to the service and resource planning process for 2014/15 – 2017/18.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971

Ref: 2013/051

CABINET MEMBER: POLICY CO-ORDINATION

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: PUBLIC HEALTH & THE VOLUNTARY SECTOR

KEY DECISIONS

Director of Public Health Annual Report

To recommend Council to receive the report and note its recommendations.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director of Public Health

Contact: Dr Jonathan McWilliam, Director of Public Health Tel: (01865) 336707
Ref: 2012/148

Village Hall and Community Centre Grants 2013/14

The County Council's grant scheme for the improvement of village halls and other community buildings is administered by the Oxfordshire Rural Community Council (ORCC). This report summarises applications received and recommends allocations from the grant fund for 2013/14.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 4 September 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Karen Warren, Cultural Services Manager Tel: (01865) 323580
Ref: 2013/050

NON-KEY DECISIONS

Chill Out Fund 2013/14 - June 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 12 June 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2013/054

Chill Out Fund 2013/14 - July 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 24 July 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2013/055

Chill Out Fund 2013/14 - September 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 4 September 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2013/056

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan.

Cabinet - 18 June 2013

- **Appointments 2013/14** 2013/077
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Older People's Strategy** 2013/022
Alan Sinclair, Lead Commissioner for Older People Tel: (01865) 323665
- **Adult Social Care Management System** 2013/057
Lindsay Russell, ICT Business Services Manager Tel: (01865) 816239
- **Older People's Pooled Budget Arrangements** 2013/038
Ben Threadgold, Strategy Manager Tel: (01865) 328219
- **Direct Construction of Infrastructure by Developers** 2013/018
Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647
- **Provisional 2012/13 Revenue and Capital Outturn** 2013/003
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995
- **Director of Public Health Annual Report** 2012/148
Dr Jonathan McWilliam, Director of Public Health Tel: (01865) 336707

Cabinet - 16 July 2013

- **Delegated Powers of the Chief Executive - July 2013** 2013/028
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Corporate Plan Performance Report for the 4th Quarter 2012** 2013/004
Alexandra Bailey, Research & Major Programmes Manager Tel: (01865) 816384
- **Care Home Fees** 2012/174
Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682

The Forward Plan

- **Joint Carers Strategy** 2013/023
Alan Sinclair, Lead Commissioner for Older People Tel: (01865) 323665
- **Future Direction of Oxfordshire Customer Services and School Facing Services** 2013/080
Andy Ball, Programme Manager Tel: (01865) 323221
- **Expansion of Queensway Primary School, Banbury to 2 Form Entry** 2013/046
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Expansion of Watchfield Primary School to 2 Form Entry** 2013/059
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Alteration of Hill View Primary School's Lower Age Limit in Order to Establish Nursery Provision** 2013/061
Debbie Rouget, Early Years & Childcare Sufficiency & Access Manager Tel: (01865) 810617
- **Alteration of St Peter's CE (VA) Primary School (Cassington) Lower Age Limit in Order to Establish Nursery Provision** 2013/063
Debbie Rouget, Early Years & Childcare Sufficiency & Access Manager Tel: (01865) 810617
- **West Oxfordshire Submission Draft Local Plan : Consultation Response** 2013/078
Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647
- **2013/14 Financial Monitoring & Business Strategy Delivery Report - May 2013** 2013/002
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Treasury Management 2012/13 Outturn** 2013/027
Greg Ley, Financial Manager - Pension Fund Investments Tel: (01865) 323978
- **Flood Risk Management Strategy** 2013/079
Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435

Cabinet - 17 September 2013

- **Staffing Report - Quarter 1 - 2013** 2013/053
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Contributions Policy** 2013/037
Sarah Fogden, Finance Business Partner (Adult Social Care) Tel: 07557 082613, Ben Threadgold, Strategy Manager Tel: (01865) 328219
- **Expansion and Alteration of Lower Age Range for Bletchington Parochial CE Primary School** 2013/033
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Service & Resource Planning Report for 2014/15 - 2017/18 - September 2013** 2013/051
Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971

Cabinet Member for Children, Education & Families - 24 June 2013

- **Closure of Five Acres Nursery School and Alteration of Lower Age Limit at Five Acres Primary School** 2013/041
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Closure of John Hampden Nursery School and Alteration of Lower Age Limit at John Hampden Primary School** 2013/043
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Children, Education & Families - 15 July 2013

- **Expansion of Queensway Primary School, Banbury to 2 Form Entry** 2013/047
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Expansion of Watchfield Primary School to 2 Form Entry** 2013/058
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Alteration of Hill View Primary School's Lower Age Limit in Order to Establish Nursery Provision** 2013/060
Debbie Rouget, Early Years & Childcare Sufficiency & Access Manager Tel: (01865) 810617

The Forward Plan

- **Alteration of St Peter's CE (VA) Primary School (Cassington) Lower Age Limit in Order to Establish Nursery Provision** 2013/062
Debbie Rouget, Early Years & Childcare Sufficiency & Access Manager Tel: (01865) 810617

Cabinet Member for Children, Education & Families - 9 September 2013

- **Expansion and Alteration of Lower Age Range for Bletchington Parochial CE Primary School** 2013/032
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Environment - 18 July 2013

- **Tree Management Policy - Refresh of Existing Policy to Reflect Changes in the Local Environment** 2013/020
Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435
- **Cotswolds AONB Management Plan 2013-2018** 2013/075
Victoria Fletcher, Historic & Natural Environment Team Leader Tel: (01865) 815420
- **Proposed Parking Restrictions, Mallards Way, Bicester** 2013/064
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Zebra Crossing - Preston Road, Abingdon** 2013/013
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Amendments to Residents Parking Scheme - Abingdon** 2013/017
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Disabled Persons Parking Places - Various Sites in Oxford City and Cherwell** 2013/065
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Zebra Crossing - Reading Road, Wallingford** 2013/066
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

The Forward Plan

- **Proposed Zebra Crossing - Over Norton Road, Chipping Norton** 2013/067
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Consideration of Objections to Experimental Traffic Regulation Order - Parking in Shiplake** 2013/068
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Consideration of Objections to Experimental Traffic Regulation Order - Banned Turns on A40 Risinghurst** 2013/069
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Burford Road/Moor Avenue, Witney** 2013/070
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Various Locations, Kidlington and Gosford** 2013/071
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

Cabinet Member for Environment - 18 July 2013

- **Proposed Parking Restrictions - Limborough Road, Wantage** 2013/072
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Minor Changes to Divinity Road and Magdalen Road (North) CPZs** 2013/073
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **London Road, Headington - Proposed Improvements and Bus Lane** 2013/074
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed 40mph Speed Limit and Other Traffic Orders - B4100 Bicester Eco-Town** 2013/076
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

Cabinet Member for Public Health & the Voluntary Sector - 12 June 2013

- **Chill Out Fund 2013/14 - June 2013** 2013/054
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649*

Cabinet Member for Public Health & the Voluntary Sector - 24 July 2013

- **Chill Out Fund 2013/14 - July 2013** 2013/055
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649*

Cabinet Member for Public Health & the Voluntary Sector - 4 September 2013

- **Village Hall and Community Centre Grants 2013/14** 2013/050
Karen Warren, Cultural Services Manager Tel: (01865) 323580
- **Chill Out Fund 2013/14 - September 2013** 2013/056
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649*



Forward Plan June - September 2013

Notice of an Additional Item for the Cabinet Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet on 18 June 2013 is not in the Forward Plan.

The decision on this matter needs to be taken by Cabinet 18 June 2013 as if a decision is delayed there is potential that this may result in a shortfall of pupil places at Marcham Primary School.

Cabinet, 18 June 2013

Exemption Report – Marcham Primary School

The approval of exemption from the County Council's Contract Procedure Rules.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: No

Exempt Information: Yes – Category 3 – commercially sensitive - Annex

Consultations: The Headteacher and Governors are aware of the proposed housing development and the need for additional accommodation that this will cause.

Report By: Deputy Director for Environment & Economy – Strategy & Infrastructure Planning

Contact: Nigel Cuning, Asset Strategy Manager, Property & Facilities
Ref: 2013/093

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

7 June 2013